



Grand City Hotel
華麗都會酒店

The East Asian Regional Association of the International Musicological Society
3 – 7 December 2015 (4 nights)
HOTEL BOOKING FORM

PERSONAL DETAILS			
1. Last Name (Mr/Mrs/Ms)		First Name	
Arrival Date		Departure Date	
Arrival Flight/Time		Departure Flight/Time	
Contact Number		Email Address	

2. Last Name (Mr/Mrs/Ms)		First Name	
Arrival Date		Departure Date	
Arrival Flight/Time		Departure Flight/Time	
Contact Number		Email Address	

Total number of rooms		Total Number of guests	Adult:	Child:
Special Request (Subject to hotel's availability)				
<input type="checkbox"/> Non Smoking	<input type="checkbox"/> Smoking	<input type="checkbox"/> Request King Bed	<input type="checkbox"/> Request Twin Bed	

ROOM RESERVATION	
Superior Room (Free upgrade to Deluxe room)	<input type="checkbox"/> HK\$760 per room per night (Room only)
	<input type="checkbox"/> HK\$800 per room per night (Including one daily buffet breakfast)
	Above rates are subject to 10% service charge per room per night
	Above rates are inclusive of WiFi internet access in guest room and lobby areas / Smart TV
	Additional Buffet Breakfast: 50+10% service charge per person per meal
Note: The above rates are applicable during 3-7 December 2015 (4 nights). Should you require any booking apart from 3-7 December (4 nights), please email Ms Gloria Wong with contact details below for quotation Within 1 minute walking distance to the MTR Sai Ying Pun Station (Exit B1) and only 1 MTR station away from HKU	

AIRPORT TRANSPORTATION (Between Hotel and Hong Kong Airport)	
Once booking is confirmed, unused portions of airport transportation is non-transferable and non-refundable.	
<input type="checkbox"/> Hotel Limousine (4-seater)	HK\$800 net per car per trip <input type="checkbox"/> Arrival <input type="checkbox"/> Departure
<input type="checkbox"/> 6-seater Van (Alphard)	HK\$840 net per car per trip <input type="checkbox"/> Arrival <input type="checkbox"/> Departure
HK\$200 surcharge will be applied per car per trip for pick up service between 00:00 and 06:00. Booking must be guaranteed by credit card, full charge will be applied in the event of no show or cancellation notice given less than 24 hours prior to arrival. (Advance reservation is required)	

CREDIT CARD GUARANTEE:	
I will guarantee the above reservations with the following credit card: -	
Credit Card Number	Expiry Date
Card Holder Name	
Terms & Conditions	<ul style="list-style-type: none"> Reservation needs to be made on or before 12 November 2015, confirmation on first-come-first-serve basis All reservations need to be guaranteed at the time of booking. Should you wish to cancel your booking, a notice needs to reach our hotel 7 days prior to scheduled arrival or else one night penalty will be applied In case of no-show, one night no-show charge will be applied to guest's credit card The booking form needs to be stamped by the Hotel with a booking confirmation number in order to be considered as a confirmed booking Check-in time at 2:00 pm / Check-out time at 12:00 noon
METHOD OF PAYMENT	All charges will be on individual guest own account and to be settled upon departure. Credit card imprint or deposit is required upon check-in
Please complete and return this form on or before 12 November 2015 to: Ms. Gloria Wong – Senior Sales Manager Tel: (852) 2192 1292 Fax: (852) 2517 1201 Email: ssm@grandcityhotelhongkong.com	

FOR HOTEL USE ONLY	
Confirmation Number	
Handled by	Date